



## **CALL FOR REF PANEL MEMBER NOMINATIONS**

**Deadline: Tuesday 7 September**

Colleagues will be aware that HEFCE has issued the call for nominations for REF Panel membership.

The nominations have to be routed via the Professional Associations, or other similar bodies.

The BSA and the Heads and Professors of Sociology [HAPS] have therefore agreed to work together to produce a list of nominations selected from those submitted to BSA and HAPS. You are asked to read the 'Important Information' below to ensure that you have met all of the submission requirements. You may also wish to suggest names for the Social Work, Social Policy and Social Administration Panels and other Panels if your institution submits sociological research to another REF Panel.

The timing of HEFCE's call and the deadlines are not ideal. We must work quickly to deliver on behalf of sociology.

### **Process and Timetable**

1. HAPS, BSA Study Group Convenors and BSA membership invited to submit nominations **by no later than Tuesday 7 September**
2. HAPS Chair and Study Group Convenors check nominations they receive to ensure they meet criteria and then submit to the BSA Executive Management Team **by no later than Tuesday 21 September**
3. BSA Executive Management Team considers all submissions and agrees the final nominations in consultation with the Chair of HAPS, President and Honorary Vice Presidents of the BSA
4. BSA submits final nominations to HEFCE **by no later than Tuesday 5 October**

### **How to Submit**

- o Directly to the BSA - email Judith Mudd, Chief Executive:  
[Judith.Mudd@britsoc.org.uk](mailto:Judith.Mudd@britsoc.org.uk)
- o Via HAPS - email John Holmwood, Chair of HAPS:  
[John.Holmwood@nottingham.ac.uk](mailto:John.Holmwood@nottingham.ac.uk)
- o Via a BSA Study Group - email the relevant Study Group Convenor

## **Important Information**

### **What should you include in your nomination?**

- confirmation that the nominee has agreed to be nominated
- a short cv
- a statement which will make it clear to HEFCE how the nominee will command the confidence of the academic community and wider stakeholders
- details of any foreign language competences where appropriate

### **What sort of people is HEFCE looking for?**

- Nominees must have expertise of leading research internationally, or senior level experience in the commissioning, use or wider benefits of research and/or be practicing researchers of suitable personal standing, or individuals from the private, public or third sectors with expertise in the use or wider benefits of research
- Nominees are sought that will cover the full breadth of the research interests of our discipline and reflect the full diversity of the community
- Nominees may already have assessment Panel experience though this is not a requirement

### **Are there any exclusions?**

- Heads of HEIs may not be nominated
- Individuals, higher education institutions (HEIs), groups within or subsidiaries of individual HEIs and mission groups may not make nominations

### **Other things to note**

- Not all of the names submitted will be endorsed and some may be considered for other Panels
- The final selection of Panel members is made by HEFCE in consultation with Main Panel and Sub-Panel Chairs